

भाग- सी: विस्तृत निविदा सूचना।

**PART-C: DETAILED TENDER NOTICE.**

**Tender Notice No: IPR/TN/CIVIL-PR/04/2023 (Two Bid System)**

निदेशक की ओर से **डीन (Admin)** द्वारा ई-निविदा मोड के माध्यम से ऑनलाइन आइटम दर निविदाएं आमंत्रित की जाती हैं, प्लाज्मा रिसर्च संस्थान, पास। इंदिरा ब्रिज, भाट, गांधीनगर - गुजरात - 382 428, दो बोलियों में, योग्य ठेकेदारों से निम्नलिखित कार्यों के लिए।

Online item rate tenders are invited through e-tendering mode by the **Dean (Admin)**, on behalf of Director, Institute for Plasma Research, **Nr. Indira Bridge, Bhat, Gandhinagar - Gujarat - 382 428**, in two bids, from eligible contractors for the following works.

1	एनआईटी न. NIT No.	IPR/TN/CIVIL-PR/04/2023
2	कार्य का नाम  Name of work	आईपीआर केम्पस, भाट, गांधीनगर, गुजरात, में ग्रीन ऑडिट, पर्यावरण ऑडिट और ऊर्जा ऑडिट का कार्य आयोजित करना।  Conducting Green Audit, Environmental Audit, & Energy Audit of IPR campus situated at Bhat, Gandhinagar, Gujarat.
3	बयाना राशि (EMD) (Lumpsum)  Earnest Money Deposit (EMD) (Lumpsum)	रु. 11,000/- की ईएमडी (Lumpsum) (रुपये ग्यारह हजार मात्र ) बीमा जमानत बांड / डिमांड ड्राफ्ट / पे ऑर्डर / सावधि जमा रसीद के रूप में अनुसूची बैंकों द्वारा प्लाज्मा अनुसंधान संस्थान, भाट, गांधीनगर - 382428 के पक्ष में जमा की जानी है। <b>नोट:</b> i) चेक के रूप में ईएमडी स्वीकार नहीं की जाएगी।  ईएमडी दस्तावेजों की स्कैन कॉपी अपलोड करने के बाद ही बोली जमा की जा सकती है और बोली जमा करने की अवधि के भीतर मूल ई-निविदा अधिकारी के कार्यालय में जमा की जानी चाहिए।  बोली अपेक्षित ईएमडी के बिना प्राप्त बोलियों को सरसरी तौर पर खारिज कर दिया जाएगा।  EMD of Rs. 11000/-(Lumpsum) (Rupees Eleven Thousand Only) to be submitted in the form of Insurance Surety Bond/Demand Draft / Pay order / Fixed Deposit Receipt by Schedule Banks in favour of Institute for Plasma Research, Bhat, Gandhinagar-382428.

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		<p>Note :</p> <p>i. EMD in the form of cheque will not be accepted.</p> <p>The bid can only be submitted after uploading the scanned copy of EMD Documents and original should be deposited in office of e-tender officer, within the period of bid submission as mentioned.</p> <p><b>Bids received without requisite EMD shall be summarily rejected.</b></p>
4	कार्य समापन की अवधि Completion period	<p><b>60 days (मानसून अवधि सहित, यदि कोई हो)</b></p> <p><b>60 Days(Including monsoon period, if any)</b></p>
5	निविदा प्रक्रिया शुल्क Tender Processing Fee	<p><b>शून्य</b></p> <p><b>NIL</b></p>
6	निष्पादन गारंटी Performance Guarantee	<p>स्वीकृति पत्र जारी करने और कार्यादेश जारी करने से पहले 15 दिनों के भीतर निविदा मूल्य का 5%।</p> <p>5 % of Tendered Value to be submitted within 15 days upon issue of Letter of Acceptance and before placing work order.</p>
7	<p><b>CPP Portal</b> वेबसाइट <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> पर देखने तथा डाउनलोड करने के लिए निवेदा दस्तावेज़ की उपलब्धता</p> <p>Availability of Tender Documents for view and download <b>on CPP portal website</b> <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></p>	<p><b>दि. 06/12/2023 को प्रातः 10:00 से 25/12/2023 को 17:00 बजे तक</b></p> <p><b>From 10:00 Hours on 06/12/2023 Up to 17:00 Hours on 25/12/2023.</b></p>
8	निर्माण स्थल का दौरा यदि हो तो Site Visit, If any.	<p>एजेंसियों द्वारा 08/12/2023, 15:00 बजे से पहले निर्माण स्थल का दौरा किया जा सकता है - कृपया साइट विजिट के अन्य नियमों और शर्तों के लिए सूचीबद्ध के दौरान आपके द्वारा हस्ताक्षरित "सीमित निविदाओं के लिए मानक नियम और शर्तें" देखें।</p> <p>Site visit may be done by Agencies before 15:00 hrs. of 08/12/2023.– Kindly refer “Standard Terms and Conditions for Limited Tenders” signed by you during enlistment for other terms and conditions of site visit.</p>
9	निविदा दस्तावेज़ पर बोली पूर्व स्पष्टीकरण की मांग Seeking pre-bid clarification on Tender document	<p>आवेदक CPP portal वेबसाइट <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> पर अपने प्रश्नों को अपलोड करके दि. <b>10/12/2023 को 15:00 बजे तक</b> निविदा दस्तावेज़ के बारे में स्पष्टीकरण मांग सकता है।</p>

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		<p>The applicant can seek clarifications regarding Tender document up to <b>15:00 Hours on 10/12/2023</b> by uploading their queries on CPP portal website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></p> <p>स्पष्टीकरण दि. <b>12/12/2023</b> को <b>15:00</b> बजे तक उसी वेब पोर्टल पर अपलोड किया जाएगा।</p> <p>The clarifications will be uploaded on the same web portal by <b>15:00 Hours on 12/12/2023</b></p>
10	<p>निविदाओं के ऑनलाइन जमा करने की आरंभ तारीख और समय</p> <p>Start date and time of online submission of tenders</p>	<p>दि. <b>13/12/2023</b> को <b>13:00</b> बजे से</p> <p><b>From 13:00 Hours on 13/12/2023.</b></p>
11	<p>निविदाओं के ऑनलाइन जमा करने की अंतिम तारीख और समय</p> <p>Last date and time of closing of online submission of tenders</p>	<p>दि. <b>25/12/2023</b> को <b>17:00</b> बजे तक</p> <p><b>17:00 Hours on 25/12/2023.</b></p>
12	<p>बयाना राशि जमा करने की अंतिम तारीख।</p> <p>Last date for submission of EMD.</p>	<p>श्री शैलेन्द्र त्रिवेदी, प्रभारी अधिकारी (e-tender), प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर-382428 के कार्यालय में दि. <b>26/12/2023</b> को <b>17:00</b> बजे या उससे पहले</p> <p>दूरभाष सं. 079 23962000, 079-23964009</p> <p>On or before <b>17:00 Hours on 26/12/2023</b> in the Office of Mr. Shailendra. Trivedi , Officer In-charge (e-tender) , Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 Phone no. 079 23962000, 079-23964009</p>
13	<p>तकनीकी बोली (भाग-I) के ऑनलाइन खोलने की तारीख और समय</p> <p>Date and time of online opening of Technical Bid (Part -I)</p>	<p>दि. <b>27/12/2023</b> को <b>15:00</b> बजे</p> <p>तकनीकी बोली (भाग-I) प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर-382428 में ऊपर दर्शाई गई तारीख और समय पर खोली जाएगी।</p> <p><b>On 27/12/2023 at 15:00 Hours</b></p> <p><b>Technical bid (Part-I) will be opened at Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 at the stipulated date and time as above.</b></p>
14	<p>अर्हता प्राप्त बोलीकर्ताओं की वित्तीय बोलियों (भाग-II) के खुलने की तारीख और समय।</p> <p>Date of opening of Price Bids (Part -II) of Technically qualified bidders</p>	<p>इसकी सूचना बाद में दी जाएगी।</p> <p>Will be notified at a later date.</p>

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## PART-D: ELIGIBILITY CRITERIA

बोलीदाता, जो स्वयं की निम्नलिखित आवश्यकताओं को पूरा करते हैं, केवल आवेदन करने के लिए पात्र होंगे। संयुक्त उद्यम स्वीकार नहीं किए जाते हैं।

The Bidders, who fulfill the following requirements on their own, shall only be eligible to apply. Joint ventures are not accepted.

The Bidders should have Extensive & proven skills along with expertise in the field of Green Audit or Energy Audit or Environmental Audit is essential. The Consultant must meet the following Criteria.

Sr. No.	Eligibility Criteria	<b>Documentary proof for the eligibility (To be Scanned and Uploaded)</b> Note: The bidders are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.
1.	The authorized agencies should have completed minimum 01 (One ) Green Audit, & Energy Audit & Environment Audit, Project of any Government Institute OR University under UGC, OR Higher Learning Institutes in Last Five Years.	Completion certificate for each qualifying completed work(s) issued by Government Institute OR University under UGC, OR Higher Learning Institutes.
2.	Authorized agencies should be accredited either by NABCB (National Accreditation Board of Certification Bodies) or any member agencies of AB (Accredited Bodies) of IAF (International Accreditation Forum).	Valid Accreditaion Certificate of NABCB OR any Member agency of AB (Accredited Bodies) of IAF (International Accreditation Forum).

**Note :**

1. Any entity which has been barred by the Central/State Government, or any entity controlled by them from participating in any project and the bar subsists as on the date of Application, would not be eligible to submit an Application, individually. An Applicant should, in the last three years from the last day of submission of tender, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract nor have had any contract terminated for breach by such Applicant/ Consortium member.
2. The firm has a valid working license (not expired) and a valid registration on certificate showing that the company is legally established under the law of government of India.
3. The Firm should be qualified and not black listed by any government department / agencies.
4. The bidder Firms should have executed similar nature of project as mentioned above in India only.
5. The applicant should not be under liquidation, court receivership or similar proceedings.

**6. FIRM'S RESPONSIBILITY BEFORE PROPOSAL SUBMISSION**

- a. The Bidder shall be responsible for all the costs associated with the preparation of the Proposal and participation in the selection process. IPR will not be responsible or in any way liable for such costs,

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regardless of the conduct or outcome of the selection process.

- b. The Bidder shall ensure that the bid is complete in all respects and conforms to all requirements indicated in the Tender document. Incomplete bids are liable for rejection.

भाग- इ: दस्तावेजों को स्कैन और अपलोड किया जाना चाहिए |

## PART- E: DOCUMENTS TO BE SCANNED & UPLOADED

संभावित बोलीदाता सभी पात्रता मानदंडों को पूरा करने और ऑनलाइन निविदा दस्तावेज जमा करने से पहले आवश्यक सभी दस्तावेजों के कब्जे में खुद को संतुष्ट करेंगे। इच्छुक एजेंसियों को बोली जमा करने की अवधि के भीतर निम्नलिखित सूचियों के अनुसार दस्तावेजों को स्कैन / भरना और अपलोड करना आवश्यक है:

Prospective Bidders shall satisfy themselves of fulfilling all the eligibility criteria and in possession of all the documents required before submission of online tender document. The interested agencies are required to scan / fill in and upload the documents as per following lists within the period of bid submission:

**ध्यान दें: बोलीदाताओं से अनुरोध है कि वे निर्धारित प्रारूप में तथ्यों और आंकड़ों को भरें। बस हां या नहीं भरना स्वीकार नहीं किया जाएगा।**

**Note: The Bidders are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.**

1	Proof of Eligibility Criteria No.1:  Completion certificate for each qualifying completed work(s) issued by Government Institute OR University under UGC, OR Higher Learning Institutes.
2	Proof of Eligibility Criteria No. 2  Valid Accreditation Certificate of NABCB OR any Member agency of AB (Accredited Bodies) of IAF (International Accreditation Forum).
3	Copy of EMD submitted.
4	Form "C" - Details of all Green Audit ,Energy Audit, Environmental Audit, works completed during last 5 years ending last day of submission of tender.
5	Form "D" - Details of Green Audit ,Energy Audit, Environmental Audit, Under Execution (Ongoing works)
6	Form "E" - Information about Organization Structure
7	Form "H" Mandate Form for Payment as per Format given.
8	Form "I" Undertaking to be furnished by Bidders
9	Form "J" - Letter of transmittal (To be up-loaded on their letter-head )
10	PAN (Permanent Account Number) Registration / TAN Registration details
11	GST Registration Certificate
12	Integrity Pact: letter from bidder to the Institute as per format in Tender.
14	Additional documents if any to meet the eligibility criteria
<b>Note : Scanned copy of original certificates to be uploaded</b>	

Note:

1. The applicant may furnish any additional information, which they think necessary to establish their eligibility and capability to successfully complete the envisaged work. No information shall be entertained after last date of online submission of tenders unless it is called by the competent authority. If any information furnished by the applicant is found incorrect at a later stage, they shall be liable to be debarred from tendering /taking up of work in IPR. IPR reserves the right to verify the particulars furnished by the applicant independently and reject any application without assigning any reason. Prospective bidders shall satisfy themselves of fulfilling all the eligibility criteria before submission of the tender. The Institute reserves the right to not consider the tender documents of the bidders not fulfilling the stipulated criteria.
2. It is binding on the bidder to fill the data required for assessment of eligibility criteria in the excel sheet uploaded for the purpose. The technical evaluation shall be done based on the data provided in excel sheet and the relevant documents uploaded to support the same. In case where the relevant information is not filled in the uploaded excel sheets while commensurate supporting documents are uploaded, the supporting documents shall not be considered in evaluation. Therefore the bidders in their own interest shall fill all the relevant information in excel sheets and upload relevant documents. IPR shall not accept any new document after bid opening. IPR may ask for clarification and submission of documents in support of documents/information already submitted.

## PART- F

### **TENDER EVALUATION PROCESS**

#### **I. Technical Bid:**

The bidders shall be evaluated for Eligibility Criteria as per Part D above. After evaluation of Tender bids as per the Eligibility Criteria as mentioned, a list of qualified bidders shall be prepared.

#### **II. Price Bid:**

The price shall be on Job basis, should be quoted in the Price Bid only. The Technically qualified bidders shall be notified about the date and time of opening of Price bid on the CPP Portal.

The Price bid of Technically Qualified bidders shall only be opened.

#### **III. Award of Work:**

The lowest quoted bidder i.e. L1 bidder shall be selected.

#### **Note:**

The Bidders are required to upload all the required documents on the e-Tender portal only, In case the required documents are not uploaded by the bidders or the bid does not contain mandatory information, the bidder will be summarily disqualified. The decision of Institute in regard of disqualification shall be final and binding. No claim whatsoever shall be admissible.



**SECTION – 1 (iii)**  
**BRIEF PARTICULARS OF THE WORK**

साइट इंस्टीट्यूट फॉर प्लाज़्मा रिसर्च परिसर, इंदिरा ब्रिज के पास, भाट, गांधीनगर -382428 में स्थित है

The site is located at Institute for Plasma Research campus, Near Indira Bridge, Bhat, Gandhinagar – 382428.

**TENTATIVE SCOPE OF WORK:**

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The Institute desires to conduct the following Audits of the Campus as per respective relevant ISO procedures, for respective audit works.

- 1.Green Audit.
- 2.Energy Audit.
- 3.Environmental Audit.

The audit should consist of activities related to Pre-audit, On-site audit and Post Audit. The work and activities will cover all facilities and buildings of the IPR Campus. All the requirements meant for the accreditation of NAAC should also be complied in the report.

**Deliverables:**

**Reports as per relevant ISO Procedures.**

- 1. Green Audit report**
- 2. Energy Audit**
- 3. Environmental Audit**

**Input from IPR :**

IPR will provide available relevant data/documents for conducting the green audit.

**Duration of the Projects :**

Project duration will be Two (02) months(i.e. 60 days) from the date of issue the work Order.

**Reports:**

1. Two copies of Preliminary draft report shall be submitted to Institute for comments and discussion.
2. Five copies of final reports shall be submitted at the end of the audit.

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Gandhinagar, Gujarat.