

Removal of Misc. Scrap, Hazardous and E-Waste Material



TENDER No.

IPR/ST/TN-SCRAP/02/19-20

DATED

07.08.2019

Institute For Plasma Research
Near Indira Bridge,
Bhat – 382 428.
Gandhinagar.

	प्लाज़्मा अनुसंधान संस्थान	
	Institute for Plasma Research	
	भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत) Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India)	
Tel. :- 079 – 2396 2260, 2262, 2263, 2264. Fax :- 079 – 2396 2277	E-mail :- stores@ipr.res.in	

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SECTION 1 – BID SCHEDULE

Tender No.	IPR/ST/TN-SCRAP/02/19-20
Tender Date	07.08.2019
Item Description	Removal of Misc. Scrap, Hazardous and E-Waste Material
Tender Type	Tender should be submitted on the schedule with your covering letter in the enclosed form duly signed and stamped on each page. Your quotation must be submitted in sealed envelope superscribing on the envelope the tender no. and the due date.
Last date & time of submission of Tender :	28.08.2019 at up to 1300 Hours
Place of Submission	Stores Department, Institute For Plasma Research, Near Indira Bridge, Bhat.
Opening Date & Time of tender	28.08.2019 at 1530 Hours
Earnest Money Deposit	Earnest Money Deposit (EMD) For General Scrap ₹10,000.00 For E-Waste Scrap ₹5,000.00 In the form of Demand Draft in the favor of IPR, Bhat Gandhinagar' payable at Gandhinagar to be submitted alongwith your bid.
Any Clarification	Name : Assistant Stores Officer. Department : Stores Institute For Plasma Research, Near Indira Bridge, Bhat. Email : yogesh.dadheech@ipr.res.in Contact No. : 079-23962260.

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SECTION 2 – ELIGIBILITY CRITERIA

A For Misc. Scrap Material

1. PAN CARD of the firm
2. Copy of GST Registration (copy to be enclosed)
3. The Bidder should accept TENDER terms & conditions, scope of work and all the details mentioned in this Tender and should submit the Tender Documents duly signed and stamped on each page.

B For Hazardous and E-waste

1. PAN CARD of the firm
2. Copy of GST Registration (copy to be enclosed)
3. For E-Waste bidder/s must have valid authorization letter and pass book from State or Central Pollution Control Board
4. The Bidder should accept TENDER terms & conditions, scope of work and all the details mentioned in this Tender and should submit the Tender Documents duly signed and stamped on each page.

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SECTION 3 – INSTRUCTIONS TO BIDDERS

SUBMISSION OF OFFER:

The Quotation MUST BE SUBMITTED IN A SEALED COVER super scribing Tender number / due date & time /Category of item and should reach the undersigned on or before due date and time as indicated in the tender notice. Tender received in open condition, without tender no. and date, without EMD will be rejected.

Pre-Bid Meeting / Site Visit :

Before submission of tender Vendor may visit IPR, Bhat Gandhinagar campus to have details / clarifications regarding Scrap and Tender on **21.08.2019 or 22.08.2019 between 1400 Hrs to 1600 Hrs.**

PRICE BID MUST BE SUBMITTED IN ENCLOSED PRICE BID FORMAT ONLY.

Tender should be dropped in the tender box kept in the office of concerned Department / Section. No tender is to be handed over to our staff personally unless otherwise specified. All communications are to be addressed to the undersigned only. In case, due date happens to be holiday, the tender will be accepted and opened on the next working day.

Quoting of Price (s) : **Price quoted should be in Indian Rupees without GST,** collection from IPR, Bhat / Gandhinagar Campus, Our site located at Electronic Estate Gandhinagar called FCIPT, and Our site located at Electronic Estate Gandhinagar called IPR Extension Lab Vidhata Building at site on **AS IS WHERE IS** basis.

Vendor has to fill the rates for each and every item in categorie/s. Vendor has to ensure that NO ITEMS rate should not blank.

GST is to be indicated separately.

If Price is not quoted in PRICE BID as provided in Tender document, IPR, Bhat / Gandhinagar will Reject Bid along with forfeiting Earnest Money Deposit.

Only Representative of the company who has submitted tender documents will be allowed to attend the Tender Opening event. He/She should carry an authorisation letter from the organisation for participation in the tender opening, failing which he/she will not be allowed to attend the tender opening. Only one representative will be allowed to attend Tender Opening.

CANCELLATION OF TENDER:

Not with standing anything specified in this tender document, Seller / IPR, Bhat / Gandhinagar in his sole discretion, unconditionally and without having to assign any reasons, reserves the rights:

- To accept OR reject highest tender or any other tender or all the tenders.
- To accept any tender in full or in part.
- To reject the tender offer not confirming to the tenders terms.

VALIDITY OF THE OFFER :

180 Days from the date of submission of offer.

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SECTION 4 – TERMS AND CONDITIONS

1. We propose to sale following Misc scrap and E-Waste items from Institute for Plasma Research, Bhat, Ghandhinagar as well as our FCIPT Division, Sector – 25, Gandhinagar on “As is where is condition”

Details of the Item proposed for sale :-

Category	Sr No.	Scrap Items Description
A. General	1	MS Scrap
	2	SS Scrap
	3	Aluminium Scrap
	4	Scrapped Mixed (Aluminium, Copper) Cables
	5	Scrapped Turnings of SS
	6	Scrapped Turnings of Aluminium
	7	Scrapped Turnings of Copper
	8	Scrapped Card Board, Papers, Wrapper, etc.
	9	Scrapped Glass Bottle
	10	Scrapped Wooden Planks, Packing Material etc.
	11	Scrapped Plastics, Rubber, PVC, fibre, etc.
	12	Scrapped MS items with insulation material wrapped.
B. E-Waste	1	Used Batteries (various type/capacity -165 Nos.)
	2	E-waste (Cartridges and Electronics, Electrical and Mechanical Components – Stock Items)
	3	Used Scrapped Lube Oil, Transportation, & other Oils

2. The Bidders/Vendors workmen shall have to abide by the rules regulation including safety & security regulation of the relevant statutory Acts. Entry inside the works should only be against Gate pass for the men and equipment for which vendor will have to apply well in advance before lifting commences.
3. The Buyer will employ his own labor and means; at his own cost and risk for removal/collection/shifting of scrap as per schedules and payment of wages/compensation to the laborers will be the sole responsibility of the buyer. The purchaser shall ensure that his workmen do not loiter around within the stores area of the institute areas. They shall not touch any material except those materials shown to them. If any of his workmen is even found violating these restrictions, the Buyer shall be responsible for making goods the loss to the owners on which their decision shall be final and binding.
4. The quantity in actual may turn out to be more or less than the estimated quantity. In the event of quantity turning out to be more than the estimated quantity the buyer has to lift the allotted quantity. In the event of actual quantity turning out to be less than the estimated quantity, the buyer shall not be entitled to claim any damages, loss of interest or compensation on this count.

5. The items for sale as a scrap are offered on 'As is where is basis' only.
6. The IPR reserve the right to black-list, debar any bidder/buyer due to any act of omission or commission or fraudulent acts indulged or caused to be indulged by such bidder/buyer in the course of bidding process and/or in the execution or performance of any of the contracts which may be awarded to the bidder/buyer pursuant to the Sale Order.
7. IPR, Bhat / Gandhinagar reserve the right to withdraw the items offered for sale before or after issue of Scrap sale order without assigning any reason thereof.
8. For E-Waste bidder/s must have valid authorization letter and pass book from State or Central Pollution Control Board alongwith relevant entries, if any.

Award of Contract:

- IPR will drive the H1 for individual item/s for both categories, and Sale Order will be issued accordingly.
- Selected buyer will be matching H1 for the bid.
- IPR will reserve the right to offer H1 counter rate to H2 and H3 bidder, if H1 vender fail to accept the sale order or failed lift Scrap items or in event of termination of the Scrap order.
- Validity of the Sale Order will be of 180 days and you will be required to lift the ordered items on receipt of the intimation from IPR.

Payment Terms, Scrap collection and other terms and conditions

- If the vendor refuses to accept the sale order from the IPR, IPR shall forfeit the EMD amount of the vendor.
- The vendor will be required to submit acceptance of the sale order along with Security Deposit within 15 working days from the issue of sale order in the form of DD.
- After intimation from IPR for lifting awarded scrap lot, vendor has to visit and deposit advance amount of Scrap sale invoice and applicable GST before lifting of material.
- Vendor has to lift the scrap material within 30 working days and should clean the site after lifting. You should make own arrangement for weighment, Loading, collection and transportation at your own cost.
- Payment to be made in the form of Demand Draft only and in the name of "Institute for Plasma research, Gandhinagar" payable at Ghandhinagar.

Earnest Money Deposit :

EMD of unsuccessful bidders will be returned within 30 days after the award of the contract. For successful bidder, EMD will be returned only after receipt of Security Deposit.

EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.

IPR, Bhat / Gandhiangar reserve the right to cancel or amend the contract.

Security Deposit :

Successful vendor will be required to submit 10% amount of Sale Order towards Interest Free Security Deposit through Demand Draft in favor of Institute For Plasma Research alongwith Order Acceptance, Gandhinagar within 10 working days from the issue of the sale order.

If the Vendor fails to fulfill any of the Terms and Conditions of the Order, Security Deposit will be forfeited.

Penalty:

- If the lifting of the material with cleaning site is not done within 15 working days after intimation form IPR, Buyer have to pay Ground/Room rent charges for delay. Ground/Room rent charges shall be 0.50% of the quoted rate X approx. quantity per week shall be charged upto 15 days after 15 days 1% shall be charged up to 30 days.
- Any loss incurred will be recovered from the payment prejudice to any action the Director may take.
- Any kind of relaxation in penalty with due request of genuine explanations will subject to IPR committee recommendation only.

Guidelines on Lifting/hoisting equipment and Material Movement

- All equipments like crane, hydra, chain blocks, slings, D shackles, hoisting machines, tackles including their attachments, etc. must have valid load test certificates issued by the competent authority. Also, it should be in sound condition, having adequate strength and free from any defect.
- Every hoisting machine and all gears shall be plainly marked with the safe working load and having clear identification number.
- Contractors involved in handling of any material overhead must install necessary barricades, warning signs or take any other steps necessary to prevent others from walking/standing beneath the load. No cranes shall be left unattended with hanging load and on completion of work; the boom/jib of the crane may be brought down and kept in horizontal condition.
- Ensure Work permit is taken from IPR & work is being carried out under responsible supervision of the contractor and IPR.
- Every crane or hoisting appliances operator shall have valid license issued by competent authority. Also, each crane, hydra should have at least one helper.
- All persons engaged for the work must wear Safety Helmet, Safety Shoes. Other personal protective equipments must be used as needed. If work to be done for more than 2 mtr. height, full body safety harness to be worn and fastened at fixed structure/life line. Medical fitness certificate from registered medical practitioner must be submitted before working at height.
- If ladder is used, it shall be of good construction, sound material and of adequate strength. The ladder shall be fixed firmly and securely.
- During high wind conditions, after sunset and in low visibility, lifting of heavy equipments should be avoided.
- The contractor shall be solely responsible for any eventuality which may happen at site and its consequences too.
- The contractor has to follow any other instructions as informed by IPR representative/safety division during execution.

Force Majeure:

Force Majeure will be accepted on adequate proof thereof.

All disputes arising out of this tender shall have the Jurisdiction of Ahmedabad city only.

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SECTION 5 – COMMERCIAL BID

A. For General Scrap :

Sr. No.	Description of Material	Approx Qty.	Unit	Rate	Amount	HSN Code	GST
1	MS Scrap	9981	Kg.				
2	SS Scrap	1178	Kg.				
3	Aluminium Scrap	117	Kg.				
4	Scrapped Mixed (Aluminium, Copper) Cables	1705	Kg.				
5	Scrapped Turnings of SS	300	Kg.				
6	Scrapped Turnings of Aluminium	150	Kg.				
7	Scrapped Turnings of Copper	50.5	Kg.				
8	Scrapped Card Board, Papers, Wrapper, etc.	1060	Kg.				
9	Scrapped Glass Bottle	500	No.				
10	Scrapped Wooden Planks, Packing Material etc.	821	Kg.				
11	Scrapped Plastics, Rubber, PVC, fibre, etc.	226	Kg.				
12	Scrapped MS items with insulation material wrapped.	1200	Kg.				

B. For E-Waste:

Sr. No.	Description of Material	Approx Qty.	Unit	Rate	Amount	HSN Code	GST
1	Used Batteries (various type/capacity – Total 165 Nos.)	01	Lot				
2	E-waste (Cartridges and Electronics, Electrical and Mechanical Components – Stock Items)	01	Lot.				
3	Used Scrapped Lube Oil, Transformer Oil and Other Oils.	700	Ltr.				

Date :

(Signature with Seal)

**DECLARATION FOR ACCEPTANC OF TERMS AND CONDISIONS AND SCOPE OF WORK
(On Company / firm's Letterhead)**

To,
Assistant Stores Officer,
Institute For Plasma Research,
Near Indira Bridge,
Bhat – 382428.
Gandhinagar.

Sub : Removal of Misc. Scrap, Hazardous and E-Waste Material.
Ref. : Tender No. IPR/ST/TN-SCRAP/02/19-20 dated 07.08.2019

Sir,

I have carefully gone through the Terms & Conditions and Scope of Work as mentioned in the above referred Tender Documents. I declare that all the provisions of this TENDER are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully

(Signature of the Bidder)

Printed Name

Designation

Seal

Date :

Business Address :

BIDDER'S INFORMATION

Details of the Bidders :

1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Status of the Company (Public Ltd./ Pvt. Ltd.)	
4.	Details of the Incorporation of the Company	Date :
		Rf. Document :
5.	Valid GST Registration No.	
6.	Permanent Account No. (PAN)	
7.	Name & Designation of the Contact person to whom all references shall be made regarding this tender	
8.	Mobile No.	
9.	Bank Account details	
10.	Telephone No. (with STD Code)	
11.	Email Address of the contact person	
12.	Fax No. (with STD Code)	
13.	Website	

SECTION 7 - CHECKLIST

The following items must be checked before the Bid is submitted:

Envelope

- a) Demand Draft/s for ₹.10,000.00 towards Earnest Money Deposit against General Scarp and ₹.5,000.00 against E-Waste Material respectively.
- b) Eligibility Criteria Responses (each pages duly sealed and signed by the authorized signatory)
- c) Annexure A1 – Declaration for Acceptance of TENDER Terms and Conditions and Scope of Work
- d) Annexure A2 : Bidder's Information
- e) Copy of this TENDER document duly sealed and signed by the authorized signatory on every page.
- f) Commercial Bid: (Price to be quoted in Indian Rupees INR and without GST)
- g) Valid authorization letter and copy of Passbook from SPCB or CPCB

Your quotation must be submitted in sealed envelopes superscribing on the envelopes the Tender no. and the due date.