

**INSTITUTE FOR PLASMA RESEARCH
BHAT, GANDHINAGAR**

Limited Tender

For

Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018

At

Sabarmati Riverfront Event Ground, Ahmedabad

On

24th October 2018

Tender no. - FEC2018/Shamiyana/2018/03

Date of Issue: 6/Oct/2018

Last date of Submission: 11/Oct/2018 latest by 1:00 P.M.

1) **Brief Introduction:**

Institute for Plasma Research an aided institute under Department of Atomic Energy, Government of India is the nodal institute for hosting “Fusion Energy Conference -2018” (FEC-2018) at Mahatma Mandir, Gandhinagar. Many eminent scientist and technocrats from around 40 different foreign countries as well as from India are likely to participate in the conference.

As a part of this Conference, the Institute wishes to hold a Banquet Party for the delegates attending FEC-2018 on the evening of 24th October 2018 at Sabarmati Riverfront Event Ground, Ahmedabad along with some cultural program for which arrangement will be made by the institute.

2) **Invitation for Submission of Bid:**

Bid is invited for Making Shamiyana and its related things as per given scope of work during Banquet and Performance of Folk dances of India at Sabarmati Riverfront Event Ground, Ahmedabad hosted by Institute for Plasma Research, Dept. of Atomic Energy, Government of India on 24th October 2018.

3) **Instruction for submission of the Bid:**

a) The address for submission of the Bid is as under

Chief Administrative Officer,
Institute for Plasma Research,
Bhat, Nr. Indira Bridge, Gandhinagar-382428

b) The filled sealed Bid as described herein should reach us by the last date and time of submission to our office. The Bid received beyond the stipulated time would not be accepted. Further, Institute for Plasma Research would not be liable for any delay occurred due to courier / messenger / post for submission of the quotations. The onus lies on the bidder to ensure the submission within stipulated date and time.

c) The sealed Bid should have the bidder name and contact details and the filled Bid on the company letter head should be provided in the sealed envelope super scribed as “**Bid for Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018**” with Limited tender no._ **FEC2018/Shamiyana/2018/03.**

d) Institute for Plasma Research reserves the right to accept or reject all the quotes / bids / tenders, without assigning any reasons.

4) Submission of Bid Documents:

- a) This Bid Document shall be signed & stamped on each page and attached to the submission as token acceptance of the terms and condition.
- b) The bid should be submitted in Single Part as **“Technical Bid” and “Financial bid” as Annexure-1.**
- c) It should contain technical bid document, with a heading as **“Technical part for Bid for Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018” with Limited tender no._ FEC2018/Shamiyana/2018/03 – at Sabarmati Riverfront Event Ground, Ahmedabad On 24th October 2018 (FEC-2018)”**
- d) It should contain financial bid document (PRICE BID), with a heading as **“Financial part for Bid for Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018” with Limited tender no._ FEC2018/Shamiyana/2018/03 – at Sabarmati Riverfront Event Ground, Ahmedabad On 24th October 2018 (FEC-2018)”**
- e) The price Bid Format given in this tender document.
- f) **Both the bid should be placed in one envelope duly sealed and marked as “Bid for Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018” with Limited tender no._ FEC2018/Shamiyana/2018/03.**

5) General Terms & Conditions:

- a) The bidder shall be required to provide excellent quality of workmanship and material used for making of shamiyana and other accessories.
- b) The coordinator shall have to remain available throughout the event for effective supervision.
- c) Bidder has to quote for complete scope of work and partial / incomplete bid will not be considered for evaluation.
- d) The agency will be responsible for all security and safety, of the shamiyana and other accessories for the entire event.
- e) Transportation of raw material from and to the venue will be sole responsibility of the vendor.
- f) Safety and security of the material and the persons involved in installation and management will be sole responsibility of the vendor.
- g) Work should be started on 23rd October 2018 Morning. All the electrical connection and cabling (FRLS), domestic lighting, light decoration, LED screen, Camera should be installed and tested in

presence of IPR official on 23rd October 2018 evening by 8:00pm. All other things must be completed on 24th October 2018 by 1:00pm.

- h) **After completion of event, bidder shall clear and vacate the venue completely free of any garbage (boxes, papers, cloth etc) and temporary structure by 25th October 2018, 9:00am**
- i) Bidder should have valid Income Tax and GST no.
- j) Bidder has to take all necessary permissions from Ahmedabad Municipal Corporation (AMC), Police Dept., Fire & Safety Dept. or any Govt. Dept. applicable to this work.
- k) Technical and financial bid will be opened and technically qualified lowest bidder (L1) will be awarded the work.
- l) **Payment Terms:** within 30 working days from the date of successful completion of event and submission of error free invoice.
- m) **Tax Deduction at Source (TDS)**
Tax Deducted at source (TDS) will be deducted as per Income Tax Act from the contractor's bill as per prevailing rate.

6) Instructions to the bidder:

- a) Change(s) in any of the terms and conditions by contractor stipulated as above shall not be acceptable to Institute for Plasma Research.
- b) In case of any dispute arising in relation to interpretation of any of the terms and conditions mentioned in this document in part/full, the decision of Director, Institute for Plasma Research shall be final and binding to all.
- c) Conditional acceptance would not be considered.
- d) **Penalty Clause:** If the bidder / party selected at this bid fails to render service the contract as per the provisions of the tender/contract, then in that event, the Institute for Plasma Research has a right to claim damages to the extent of cost of completing the same scope of work by 3rd party.
- e) All items to be used for execution of this tender shall be approved by IPR prior to installation at venue.
- f) List of Documents to be submitted:
 - 1) Copy of Registration certificate of vendor

2) Copy of GST and PAN card

3) Technical and Financial bid

All the documents MUST be on company's letterhead and stamped and signed.

Scope of Work:

Scope of work for Erection of Shamiyana at Sabarmati River Front, Ahmedabad for the Banquet on 24th Oct 2018:

A) Stage:

- 1) Backdrop for Stage wall 140ft x 13ft and wall decoration with LED light series & artificial flowers.
- 2) Red carpet in front part of the stage 130ft x 35ft
- 3) White / colored cloth frill for stage front side
- 4) 2 nos. of 7ft x 5ft small carved structure “Chabutarro”
- 5) 01 number of 10ft x 16ft LED Screen including installation, power connection and arrangement etc. Screen should be installed at an appropriate height considering the audience’s visibility.
- 6) 4 nos of Flex banner showing pictures of different monuments of India of size 13ft x 5ft with stand (List of monuments’ pictures should be suggested)

B) Entrance:

- 1) C shaped Gate
- 2) Decoration with Real flower for Gate
- 3) Flower pots with Real Flowers in walk-in area of entry-both sides- Total 4nos
- 4) Rangoli with Real Flowers in “thal” at entrance and small rangolis in walk in area with small lamp
- 5) Small Sun statue with Flower decoration inside the walk in area of entry
- 6) One video camera to cover entrance and other part to show activity on LED Screen, its installation and connection with LED screen, operation etc

C) Kitchen:

- 1) 30ft x 45ft Water proof kitchen Mandap for food serving preparation
- 2) 100ft food area wall from decorative cloth

D) Stall:

- 1) 4 nos of laminated / Hand crafted stalls with lights, with standard height and 3mt x 3mt size

E) Lights:

- 1) Halogen lights 60 nos with poles which includes lighting for food preparation, food serving and sitting area
- 2) 15 / 5 Amp power plugs for miscellaneous power requirement
- 3) Safe cabling and paneling of electrical cables
- 4) Generator set for power for all above requirement, its operation, connection for power to above mentioned lighting at different places and for LED screen etc. The set shall be operated and maintained during whole program by vender.

F) Decoration:

- 1) LED light series decoration on trees
- 2) Up-light decoration near tree and other places on the ground opposite to stage

G) Side Lawn:

- 1) Side wall of 800ft for two sides, in L shape
- 2) Water proof covering in side lawn 75ft x 105ft

Annexure-1

Technical Bid:

“Technical part for Bid for Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018” with Limited tender no._ FEC2018/Shamiyana/2018/03 – at Sabarmati Riverfront Event Ground, Ahmedabad On 24th October 2018 (FEC-2018)”

a) Stage:

Sr. No.	List of items to be provided and installed at the venue	Write Yes /No
1	Backdrop for Stage wall 140ft x 13ft and wall decoration by LED light series & artificial flowers. Reference Photo-1	
2	Red carpet in front part of the stage 130ft x 35ft Reference Photo-1	
3	White / colored cloth frill for stage front side Reference Photo-2	
4	7ft x 5ft small carved structure “Chabutaro”----total 2 nos	
5	01 number of 10ft x 16ft LED Screen including installation, power connection and arrangement etc. Screen should be installed on stage at appropriate height. Reference Photo-2	
6	4 no. of Flex banner showing pictures of different monuments of India of size 13ft x 5ft with stand to keep on stage (List of monuments’ pictures should be suggested)	

b) Entrance:

No	Description	Write Yes /No
1	C shaped Decorative Entrance Gate with pillars (ref. Photo) Approx Size (Width: 20 feet, Height: Standard) Reference Photo-3	

2	Decoration with Real flower for Gate	
3	Flower pots with Real Flowers in walk-in area of entry- both sides- -----Total 4nos Reference Photo-3	
4	Rangoli with Real Flowers in “thal” at entrance and small rangolis in walk in area with small lamp total min. 6 nos.	
5	Small Sun statue with Flower decoration inside the walk in area of entry	
6	01 number of good quality video camera to cover entrance and other part to show live activity on LED Screen, installation and connection with LED Screen and operating for the same.	

c) Kitchen:

No	Description	Write Yes /No
1	30ft x 45ft Water proof kitchen Mandap for food serving preparation ---- Reference Photo 4,5	
2	100ft food area wall from decorative cloth	

d) Stall:

No	Description	Write Yes /No
1	Laminated / Hand crafted stalls with lights—total 4nos 3mt x 3mt with standard height	

e) Lights:

No	Description	Write Yes /No
1	Halogen lights 60 no with poles which includes lighting for food preparation, food serving and sitting area	
2	15 / 5 Amp power plugs for miscellaneous power requirement	
3	Safe cabling and paneling of electrical cables	

4	Generator set for power for all above requirement, its operation, connection for power to above mentioned lighting at different places and for LED screen etc. The set shall be operated and maintained during whole program by vender.	
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f) Decoration:

No	Description	Write Yes /No
1	LED light series decoration on trees	
2	Up-light decoration near tree and other places on the ground opposite to stage	

g) Side Lawn:

No	Description	Write Yes /No
1	Side wall of 800ft for two sides, in L shape	
2	Water proof covering in side lawn 75ft x 105ft	

Financial bid:

“Financial part for Bid for Erection of Shamiyana for Cultural Program (Folk dances of India), FEC-2018” with Limited tender no._ FEC2018/Shamiyana/2018/03 – at Sabarmati Riverfront Event Ground, Ahmedabad On 24th October 2018 (FEC-2018)”

Particular	Amount in Rs.
As per Scope of Work (Total lumsump price)	
Taxes –Extra if any (please specify rate of tax with HSN code)	

Sign and Stamp